

ORANGE COUNTY, TEXAS

JOB POSTING

PLEASE NOTE: Recruiting is now taking place for the position indicated above. If you meet the requirements and are interested in applying for this position, please submit **the [ONLINE Application at co.orange.tx.us](https://www.co.orange.tx.us)** with a resume, and three professional references and three personal references.

- ◆ **POSITION:** County Engineer
- ◆ **DEPARTMENT:** Road and Bridge
- ◆ **SALARY:** In accordance with County Salary Matrix starting at P-4 = \$45.69 an hr/\$95,035.20 a yr
- ◆ **DESCRIPTION:** Provide strategic and tactical direction to operations in the Road & Bridge department by delegating and reviewing the management of work assignments, providing the services of a Registered Professional Engineer to the Commissioners' Court and the County, preparing and monitoring the appropriate budgets required. Ensure the training, evaluation and personal development of department employees, managing the development, implementation and oversight of engineering and related services. Monitoring department resources and budget and ensure compliance with policies, laws and other duties as assigned.
- ◆ **REQUIREMENTS**
 - **EDUCATION:**
 - Engineer must be registered by the State of Texas as a Professional Engineer. (Professional Engineers registered in another state, but not currently registered in the State of Texas, must (1) meet the registration requirements of the State of Texas Engineering Practices Act. (2) Obtain professional registration by the Texas State Board of Registration for Professional Engineers within six months of the date of hire; and (3) sign an agreement to that effect as a condition of employment.)
 - Must have five (5) years progressively responsible experience as a professional engineer in such areas as design, construction techniques, knowledge or engineering principles related to county operations, safety standards and practices. Three years of administrative and supervisory management responsibility.
 - High level of comfort in dealing with various groups of people. Ability to deal tactfully and courteously with elected officials, county, city, state and federal officials and the general public.
 - Must possess a valid driver's license with a good driving record.
 - **ESSENTIAL FUNCTIONS, KNOWLEDGES, ABILITIES, and SKILLS:**
 - Attend & present reports to Commissioners' Court as directed; Thorough knowledge of state, county and local government.
 - Develop short and long-range plans for county roads and bridges, maintenance, repair and paving, giving consideration to population density, traffic flow, growth patterns, current road and bridge conditions, public safety and other applicable factors;
 - Ability to administer personnel matters including hiring, firing, termination, employee review/evaluation, disciplinary actions and resolutions and new hire training;
 - Assist Commissioners Court in contracts for construction; schedules and contract compliance;
 - Ability to maintain contracts for purchases, repairs and maintenance on county R & B equipment;
 - Knowledge of the principles of management and public administration;
 - Thorough knowledge of supervisory principles and practices in managing a large diversified work force;
 - Excellent skills in oral and written communications to convey complex ideas and concepts;
 - Demonstrated ability to analyze complex, technical and managerial problems and develop and implement correct solutions;
 - Ability to develop, organize, direct and coordinate complex engineering programs as they pertain to county and local government;
 - Ability to react calmly and quickly in emergency and disaster situations.

- **OTHER:**

- This position requires complex problem solving and flexibility. You should not get overwhelmed easily and be able to respond using good judgement. Positive attitude and pleasant demeanor is a required skill. Under normal circumstances, hours are Monday – Friday, 8am – 5 pm. Functions under adverse conditions for extended periods of time during emergency operations. You will need to be flexible with your time as this position is on call.

ANY APPLICANT TENTATIVELY SELECTED FOR THIS POSITION WILL BE REQUIRED TO SUBMIT TO TESTING TO SCREEN FOR ILLEGAL DRUG USE PRIOR TO EMPLOYMENT.

“We are an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, age, sex, national origin or disability.

ALL APPLICANTS AND QUESTIONS ARE TO BE DIRECTED TO THE HUMAN RESOURCES DEPARTMENT. Office phone number 409-882-7858.

POSITION POSTED: March 31, 2021

POSTING ENDS: 5 pm April 30, 2021